INFORMATIVE, PARTNER SPEECH OUTLINE GRADE SHEET

50 POINTS

Partners’ Names:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Topic:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Unsatisfactory Satisfactory Excellent**

**Introduction:** 0 1 2 3 4 5 6 7 8 9 10

# Effective, Creative Attention Gainer

# Logical Reason to Listen

# Establishes Speakers’ Credibility

# Specific Thesis Statement

Effectively Previews Main Points

**Body:** 0 1 2 3 4 5 6 7 8 9 10

Each Main Point Supports Thesis Statement

Each Sub-Point Supports Its Main Point

Easy to Follow/Clear

Strong Use of Details/Examples

Implements Imagination/Creativity

Use of Appropriate Transitions

**Conclusion:** 0 1 2 3 4 5 6 7 8 9 10

# Clear Restatement of Thesis Statement

Effectively Reviewed Main Points

Provided a Memorable “Reason to Remember”

**Evidence/APA:** 0 1 2 3 4 5 6 7 8 9 10

8 References Properly Cited In-Text

Supporting Materials Are Appropriate, Relevant, Credible

Quotation

Statistic

Proper Use of APA Format Throughout

Correct Format of Reference Page

8 References Properly Listed on Reference Page

**Format of Outline:** 0 1 2 3 4 5

# Followed Directions

Proper Use of Subordination

Proper Use of Division (equal # of sub-points)

Proper Use of Parallel Wording (full sentences)

Typed, Double-Spaced, 12 Point Font

Easy to Read

**G/S/P:** 0 1 2 3 4 5

Utilizes Correct Grammar

# Utilizes Correct Spelling

Utilizes Correct Punctuation

Need to Proofread More Closely

**TOTAL: 50 POINTS YOUR SCORE:**